TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, February 15, 2011 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present:

Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William R. Baarck, PE, Secretary

Others Present:
Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Edward Griffin, Financial Manager
Mr. Dennis Galvin, P.E., Engineering Manager
Mr. Gregory Seaman, Operations Manager
Mr. David Applegate, P.E., Representing the Firm of Birdsall Engineering
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Saturday, December 25, 2010, and The Atlanticville on Wednesday, January 19, 2011, and mailing the same on Wednesday, December 22, 2010, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 22, 2010.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

Mr. Leonard turned the meeting over to Mr. Laughlin to conduct a Public Hearing regarding the revised connection fee. Ms. Carmen Wolfe, CSR, recorded the attached transcript.

RESOLUTION #2011-02-09
TO AMEND RULES AND REGULATIONS SECTION 10 CONNECTION CHARGE SCHEDULE FOR SEWER SERVICE AND SECTION 11 SCHEDULE OF CHARGES AND TO FIX THE CONNECTION FEE

Mr. Tocci moved Resolution #2011-02-09 for adoption. The motion was seconded by Mr. Braham and carried by the following vote on roll call:

AYES:

Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

MEMBERS ABSENT: Mr. William R. Baarck, PE, Secretary

APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF JANUARY 18, 2011

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held January 18, 2011 be approved as submitted. The motion was seconded by Mr. McPeak and carried by the following vote on roll call:

AYES:

Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

MEMBERS ABSENT: Mr. William R. Baarck, PE, Secretary

ABSTAIN: Mr. Thomas Barham, Vice Chairman

CORRESPONDENCE

Mr. Gianforte stated that there are two items of correspondence. Mr. Gianforte reported that the first item was a notice from the NJDEP allowing the Monmouth Park Racetrack to shut off flow to the Authority over the winter because there are no horses there during this period. Mr. Gianforte reported that the next item was a 30 page document from the NJDEP on the once every two year audit of the Authority Laboratory. Mr. Gianforte reported that the audit was excellent and there were ten comments that are being addressed in the 30 page document. Mr. Gianforte stated that Copies are available for review.

ELECTION OF OFFICERS

Mr. Leonard turned the meeting over to the Nominating Committee Chairman, Commissioner Bonforte for the Election of Officers. Mr. Bonforte stated that the Nominating Committee has met and makes the following nomination for the officers of the Authority for 2011: Mr. William Leonard to continue as Chairman; Mr. Barham to continue as Vice Chairman; Mr. Berdahl to continue as Treasurer; Mr. Tocci to continue as Assistant Treasurer; Mr. Baarck to continue as Secretary; and Mr. Weber to continue as Assistant Secretary.

Mr. Christopher moved to close the nominations for the above listed officers for 2011 and to cast one vote for the slate of officers**.** The motion was seconded by Mr. Nolze by the following vote

Mr. Leonard read the names for each of the Committees and reported that the names will stay as is from the previous year:

Engineering Committee, the entire Board makes up the Engineering Committee with Mr. Tocci as the Chairman.

Personnel Committee, Mr. Bonforte is the Chairman, and the members are as follows: William Leonard, Thomas Barham, William Nolze, Arno Weber and Scott Hartman.

Finance and Insurance, Barry Berdahl is the Chairman, and the members are as follows: Thomas Barham, William Baarck, John Bonforte, Brian McPeak and William Nolze.

Legal Affairs, William Baarck is the Chairman, and the members are as follows: Barry Berdahl, Gregory Christopher, Richard Tocci, Scott Hartman and Catherine LaPorta**.**

Mr. Leonard stated all in favor and motion was made by Mr. Berdahl and was seconded by Mr. Nolze and carried by voice vote.

PUBLIC COMMENT ON AGENDA

There was no public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Collection System SCADA - Mr. Galvin reported that due to the weather, the Authority could not hold pre-bid meetings with any prospective contractors and moved the bid date to March 8, 2011.

Contract 136A-Roll Off Container Truck - Mr. Galvin reported the roll off truck was delivered and will be on the road as soon as the finalizing of the registration.

Contract 135 Main Pump Station Tap Box – Mr. Galvin indicated that the contractor had submitted once again revised drawings with the finalized the engineer's comments. Mr. Galvin sated Mr. Bernhardt personally took control of that project and met with the contractor and supplier to keep the job moving.

Contract 122C Pump Station 12- Mr. Galvin reported that the station by-pass project is continuing to move along.

Contract 137 Underground Storage Tanks Removal and Above Ground Storage Tank Installation- Mr. Galvin stated that he and Mr. Barnhart will meet to review all the comments for the removal of the Underground Storage Tanks which will be scheduled the end of this week.

Mr. Galvin stated that on the agenda there was a work order pending for consideration to award Birdsall Engineering some design work to replace the Boiler in the Administration Building. Mr. Christopher asked if the boiler was leaking and Mr. Galvin stated no. Mr. Galvin stated that the boiler is over 40 years old and should be replaced under controlled conditions as opposed to any emergency situations. The boiler is the source of heat for the Administration Building.

Mr. Gianforte reported that the State rejected the Township of Shrewsbury from turning over the $20,000.00 EBBC grant from the State of NJ. Mr. Gianforte reported that he spoke with the State last week to confirm.

Discussion ensued.

Mr. Gianforte requested that the Board Authorize Mr. Galvin to issue a Work Order to Birdsall Engineering after review and discussion with staff and any experts that the Authority can reach out for.

RESOLUTION #2011-02-25
APPROVING A WORK ORDER TO BIRDSALL ENGINEERING TO DESIGN THE REPLACEMENT OF THE BOILER IN THE ADMINISTRATION BUILDING

Mr. Bonforte moved Resolution #2011-02-25 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

Mr. Gianforte provided an update on the 27 inch pipe failure in Monmouth Beach. Mr. Gianforte stated that the Authority had replaced a 24" pipe fifteen years ago with PVC. The top of the pipe downstream of that replacement has dissolved and the manhole that the Authority installed fifteen years ago has also deteriorated.

Mr. Gianforte reported that the Authority has Oswald at the site jetting the line and the Authority's personnel are running the by-pass pumps 24 hours a day, 7 days a week. The Authority also had police officers on location for traffic safety for as long as the Monmouth Beach Police Chief required.

Mr. Gianforte reported that the Authority had ordered the fiber glass pipe which will will be installed in 10 ft sticks and push it up into the pipe for about 500 feet, that's about a $45,000.00 item just for the pipe. Mr. Gianforte stated that the Authority had rented the by-pass pumps and that the delivery of the pipe will be in 2 weeks. Mr. Gianforte reported that dewatering was also being installed.

Mr. Gianforte reported that the law requires that if it is an emergency, the Authority needs to fix it to protect the health and welfare of the citizens. The Department manager needs to declare it an emergency, which Mr. Seaman did. Mr. Gianforte stated that the Board's should accept the declaration and commit to pay the bills associated with the emergency repair.

Mr. Gianforte read the following Resolutions.

RESOLUTION #2011-02-10
APPROVING THE EMERGENCY REPAIR OF
MANHOLE #MB-222 & 27" GRAVITY MAIN IN EASEMENT 10-7

Mr. Tocci moved Resolution #2011-02-10 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

Discussion ensued.

RESOLUTION #2011-02-11
AUTHORIZING CHARGES AGAINST THE ENGINEERING
INSPECTION ACCOUNT FOR AVALON BAY COMMUNITIES, INC,
FOR PROPETY KNOWN AS BLOCK 70, LOT 28.02, IN THE BOROUGH
OF WEST LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY

Mr. Tocci moved Resolution #2011-02-11 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

CONSULTING ENGINEER'S REPORT

Mr. Applegate reported that he has submitted the drawings and electronic files for the Force Main Locations and the project will be closed out.

OPERATION MANAGER'S REPORT

Mr. Seaman had no additions to his report.

FINANCE AND INSURANCE COMMITTEE

Mr. Berdahl read the following Resolution.

RESOLUTION #2011-02-12
AUTHORIZING PAYMENT OF BILLS

Mr. Berdahl moved Resolution #2011-02-12 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

Mr. Gianforte read the following Resolutions:

RESOLUTION #2011-02-13
MEMORIALIZING THE ADOPTION AND
IMPLEMENTATION OF A CASH MANAGEMENT PLAN

Mr. Berdahl moved Resolution #2011-02-13 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-14
AUTHORIZING THE TWO RIVERS WATER
RECLAMATION AUHTORITY, COUNTY OF MONMOUTH,
STATE IF NEW JERSEY, THE SALE OF A USED SLUDGE HAULING
TRUCK ON AN ONLINE AUCTION WEBSITE

Mr. Tocci moved Resolution #2011-02-14 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

PERSONNEL COMMITTEE

Mr. Bonforte read the following Resolution.

RESOLUTION #2011-02--15
ARROVING TRAINING AND CONFERENCE REQUESTS

Mr. Bonforte moved Resolution #2011-02-15 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

Mr. Gianforte reported that the Authority met with Local 1038 and is moving forward with that.

LEGAL AFFAIRS

Mr. Gianforte read the following Resolutions.

RESOLUTION #2011-02-16
APPOINTING BIRDSALL ENGINEERING AS AUTHORITY
CONSULTING ENGINEER PURSUANT TO N.J.S.A. 19:44A-20.5

Mr. Tocci moved Resolution #2011-02-16 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-17
APPOINTING DAVID KAPLAN AS AUTHORITY AUDITOR
PURSUANT TO N.J.S.A. 19:44A-20.5

Mr. Tocci moved Resolution #2011-02-17 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-18
APPOINTING DAVID A. LAUGHLIN AS AUHTORITY
ATTORNEY PURSUANT TO N.J.S.A. 19:44A-20.5

Mr. Tocci moved Resolution #2011-02-18 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-19
DESIGNATING THE ASBURY PARK PRESS AND
THE ATLANTICVILLE AS AUTHORITY'S OFFICIAL NEWSPAPERS

Mr. Tocci moved Resolution #2011-02-19 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-20
DESIGNATING THE AUTHORITY'S
OFFICIAL DEPOSITORY BANKS

Mr. Tocci moved Resolution #2011-02-20 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-21
APPOINTING WILLIAM LARKIN
AS BROKER OF RECORD

Mr. Tocci moved Resolution #2011-02-21 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-22
APPOINTING JAMES J. DARBY AS
FINANCIAL ADVISOR OF RECORD

Mr. Tocci moved Resolution #2011-02-22 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

RESOLUTION #2011-02-23
APPOINTING MCMANIMON & SCOTLAND,
L.L.C. AS BOND COUNSEL

Mr. Tocci moved Resolution #2011-02-23 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

Discussion ensued in reference with positing legal notifications on the websites including the Authority's own website.

Mr. Gianforte discussed State a rule that set the maximum weight of a vehicle to be 76,000.00 lbs instead of 80,000.00 lbs. Mr. Gianforte stated that he is researching this and if there is any further information, Mr. Gianforte will pass it on.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Mr. Gianforte stated that all the Commissioners received identification cards. These cards indicate that the Commissioners are representatives of the Authority.

Mr. Gianforte read the following Resolution.

RESOLUTION #2011-02-24
TO GO INTO EXECUTIVE SESSION
AND CLOSE THE MEETING TO THE PUBLIC FOR THE
DISCUSSION OF PERSONNEL AND LEGAL MATTERS

Mr. Barham moved Resolution #2011-02-24 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William R. Baarck, PE, Secretary

OPEN TO THE PUBLIC

There was no public present.

Commissioner Nolze moved that the Meeting adjourn at 7:33 p.m. seconded by Commissioner Berdahl and carried by voice vote.

The Chairman stated that final copies of approved Resolutions are available in the main office.

Respectfully submitted,

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Mr. Arno Weber, Assistant Secretary

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