TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, February 19, 2019 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas "Burt" Barham, Vice Chairman –by phone Mr. William R. Baarck, PE Secretary Mr. Scott Hartman, Assistant Secretary Mr. Michael MacStudy, Treasurer Mr. Richard N. Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Jason Sena Mr. David Twigg
Absent:	Mr. Brian McPeak
Others Present:	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Dennis Galvin, Engineering Manager Mr. Kevin Kinneally, Finance Manager Mr. John Vena P.E., Representing the Firm of PS&S Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, December 27, 2018, and The Newspaper Media Group on Wednesday, January 02, 2019, and mailing the same on Thursday, January 3, 2019, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 3, 2019.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF JANUARY 15, 2019

Mr. Tocci moved that the minutes from the regular monthly meeting held on January 15, 2019 be approved. The motion was seconded by Mr. Bonforte. Mr. Baarck reported that there was a correction to the minutes. The question on Oregé; the answer was yes, Oregé had arranged to stock the propriety parts.

CORRESPONDENCE

Mr. Gianforte reported the following items of correspondence:

1st item: Mr. Gianforte reported on the savings of NJSEM pricing vs. NJNG. The Authority saved 16 percent.

2nd item: Mr. Gianforte reported on the article that was sent out on the Trenchless Technology.

3rd item: Mr. Gianforte reported that the Authority received the PVSC agreement for liquid sludge and will be considered in March.

4th item: Mr. Gianforte reported that the Authority received an email from Lisa Battista, homeowner at 5 West St, Monmouth Beach. The homeowner was having an issue and it was taken care of.

Ms. Lisa Battista complemented the road crew staff for the great job and appreciated getting someone out so quickly. Mr. Berdahl asked to have the Authority post this on the web.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public.

Present: Ms. Deborah of 19 Highland Avenue, Monmouth Beach
Mr. Darren Seise of 28 Highland Avenue, Monmouth Beach
Ms. Adrian Kalinauskas, 25 Highland Avenue, Monmouth Beach

Ms. Palumbo wanted to know about the future plans for the new Main Pump Station. Ms. Palumbo stated that it's her understanding that the new pipe will be going under her property. Mr. Hartman responded and further discussion ensued, and then Mr. Gianforte gave a brief summary of the scope of the job.

Mr. Darren Seise raised concerns of the proposed route. Mr. Seise said he and Mr. Gianforte had spoken a week ago and discussion ensued.

Mr. Seise believed that there was another alternative and raised concerns about causing a safety hazard for the neighborhood.

Ms. Kalinauskas who resides in the first house shown on the plans stated that there is a reason why they live on a cul-de-sac, because it's quiet and there's a ballfield where their children can play and not worry about their safety. Ms. Kalinauskas stated we all have similar concerns but for very different reasons.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported on the following contracts:

SUBDIVISION /SITE PLAN R

Mr. Galvin reported on the by-pass at PS13: replacing some valves internally in the station.

Mr. Baarck asked about the status on Oregé. Mr. Galvin reported that Oregé is fine tuning their process to reproduce the results they had last spring. Mr. Baarck asked if it was on the second filter press, and Mr. Galvin responded yes. Mr. Baarck asked about the substantial investment and equipment that the Authority has made and the pay back was something like 2 years. He asked if we are getting close to that. Mr. Gianforte responded that we need to have the staffing changes associated with the performance. We also have to have both presses performing adequately, and the answer is no not yet. Further discussion ensued.

EVIEW: Treatment Works Approval
Fidelity Eatontown, LLC-**Future of Chick-fil-A**
151 Highway 35, Block 2303 Lot 1, Borough of Eatontown,

Ft. Monmouth

Mr. Christopher asked if the commissioners can get a map of Fort Monmouth. Mr. Berdahl responded that you can get that information on line on the FMERA website. Mr. Christopher responded that he would like the Authority to get it for him.

Mr. Gianforte gave a brief summary of the Nurses' Quarters MOU and the Pump Station MOU. Further discussion ensued. Mr. Gianforte reported that Mr. Laughlin prepared a very well written agreement on the service fees and connection fees to send to FMERA. Mr. Gianforte reported that these MOU's should be considered in March or April's Board meeting.

Mr. Vena gave an update on the Main Pump Station FEMA appeal. Mr. Vena stated that the Authority received a February 5, 2019 letter requesting additional information. There will be a meeting with Ms. Rosa Torres from NJ Office of Emergency Management for the purpose of supporting our efforts to get additional funding and help the Authority craft a response.

FINANCIAL MANAGER'S REPORT

Mr. MacStudy asked about the jump in the payroll of 1-18-19. Mr. Kinneally reported that this payroll was where we paid out unused sick and vacation time.

RESOLUTION NO. 2019-02-06
AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved Resolution **#2019-02-06** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. William R. Baarck, PE Secretary
	Mr. Scott Hartman, Assistant Secretary
	Mr. Michael MacStudy, Treasurer
	Mr. Richard N. Tocci, Assistant Treasurer
	Mr. John Bonforte
	Mr. Gregory J. Christopher
	Mr. Eric Jaeger
	Mr. Jason Sena
	Mr. David Twigg
Absent:	Mr. Brian McPeak

PERSONNEL COMMITTEE

Mr. Bonforte reported that the Committee is waiting for a response of available dates to start negotiations with Local 32 and Local 1075. Mr. Gianforte reported that there was a situation last year with a drug test in the office with a union member. Mr. Gianforte has withdrawn all of the office union members from the random drug testing until a policy is negotiated with the union that does not violate any other rules. Mr. Bonforte also stated there will be some new issues to deal with like the new paid leave policy, and that we will deal with them separately.

CYBER COMMITTEE

Mr. Twigg reported that they have reviewed the recommendations from the JIF and minimal set standards for Cyber Security. Mr. Gregory JnoBaptiste has certified that the Authority meets the standards. Mr. JnoBaptiste provided training for AEA which was excellent and was a summary of the IT which he should get credit for.

OUTREACH COMMITTEE

Mr. Gianforte reported on Mr. Barham's report: Mr. Gianforte stated that Sea Bright has been having some issues with one of their homeowners and Mr. Gianforte has been assisting them.

LEGAL AFFAIRS

Mr. Baarck asked about the 2 percent cap on the S848. Mr. Gianforte reported that we are still waiting on the Governor to sign the Rain Tax Bill, and once this is done then the entire 2 percent cap goes away. Mr. Laughlin gave a brief summary on the topic. Mr. Baarck asked if there is a Statute of Limitations on when the Governor needs to sign this bill by. Mr. Laughlin reported that he has 45 days to sign it or veto it.

Mr. Bonforte asked Mr. Gianforte how many years has it been since the Member Towns received an increase. Mr. Gianforte responded that the last rate increase was in 2001. Mr. Bonforte stated that it has been 18 years.

RESOLUTION NO. 2019-02-29
APPOINTING MCMANIMON SCOTLAND & BAUMANN, L.L.C.
AS AUTHORITY BOND COUNSEL AND
FOR IBANK LOAN FOR NEW MAIN PUMP STATION PROJECT

Mr. Berdahl moved Resolution **#2019-02-29** for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Brian McPeak

Discussion:

Mr. Gianforte gave a summary on the services provided by both MCMANIMON SCOTLAND & BAUMANN, L.L.C. and ARCHER & GREINER, P.C. Mr. Gianforte stated that the Authority could use both firms for the two projects that are coming up. The Board needs to make the decision. Discussion ensued

RESOLUTION NO. 2019-02-30
RESOLUTION APPOINTING ARCHER & GREINER, P.C.
AS BOND COUNSEL FOR PUMP STATION 12 AND
INTERCEPTOR PROJECT FUNDING

Mr. Bonforte moved Resolutions **# 2019-02-30** for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Brian McPeak

CONSENT AGENDA: RES. # 2019-02-07 THORUGH 2019-02-28

Res. #2019-02-07	APPOINTING DAVID A. LAUGHLIN AS AUTHORITY ATTORNEY PURSUANT TO N.J.S.A. 19:44A-20.5
Res. #2019-02-08	DESIGNATING THE ASBURY PARK PRESS AND THE NEWSPAPER MEDIA GROUP AS AUTHORITY'S OFFICIAL NEWSPAPERS
Res. #2019-02-09	DESIGNATING THE AUTHORITY'S OFFICIAL DEPOSITORY BANKS
Res. #2019-02-11	AUTHORIZING PAULUS & SOKOLOWSI & SATOR, LLC ("PS&S") AS CONSULTING ENGINEERS
Res. #2019-02-12	APPOINTING WILLIAM LARKIN AS BROKER OF RECORD FOR DENTAL AND LIFE INSURANCE
Res. #2019-02-13	APPOINTING JEFF KURTZ AS BROKER OF RECORD FOR HEALTH INSURANCE
Res. #2019-02-14	APPOINTING JAMES J. DARBY AS FINANCIAL ADVISOR OF RECORD

Res. #2019-02-15	RATIFYING APPOINTMENT OF EMPLOYEE CONSULTING ASSOCIATES FOR AUTHORITY EMPLOYEE ASSISTANCE PROGRAM
Res. #2019-02-16	APPOINTING MOREHOUSE ENGINEERING, INC. AS SPECIAL ENGINEERING CONSULTANT PURSUANT TO NJSA 19:44A-20.5
Res. #2019-02-17	APPOINTING JOHN WINSTON ENGINEERING AS SPECIAL ENGINEERING CONSULTANT PURSUANT TO NJSA 19:44A-
Res. #2019-02-18	AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT WITH AMBASSADOR MEDICAL SERVICES TO ADMINISTER THE AUTHORITY'S DRUG/ALCOHOL TESTING PROGRAM
Res. #2019-02-19	AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT WITH GARDEN STATE LABS FOR CERTIFIED LABORATORY ANALYSIS
Res. #2019-02-20	AUTHORIZING THE EXECUTIVE DIRECTOR TO UTILIZE THE SERVICES OF JOHN HALL AND ASSOCIATES FOR SPECIAL NJDEP PERMITTING ISSUES PURSUANT TO NJSA 19:44A-20.5
Res. #2019-02-21	RESOLUTION TRWRA DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS IN CONNECTION WITH ITS PARTICIPATION IN THE NEW JERSEY INFRASTRUCTURE BANK FINANCING PROGRAM
Res. #2019-02-22	GRANTING AUTHORIZATION TO SIGN A TREATMENT WORKS APPROVAL TO FIDELITY EATONTOWN, LLC. KNOWN AS BLOCK 2303, LOT 1; IN THE BOROUGH OF EATONTON
Res. #2019-02-23	RESOLUTION MEMORIALZING THE ADOPTION AND IMPLEMENTATION OF A CASH MANAGEMENT PLAN
Res. #2019-02-24	TRAINING & CONFERENCE REQUEST NEW JERSEY WATER ENVIRONMENT ASSOCIATION 2019 WINTER TECHNOLOGY TRANSFER SEMINAR – MARCH 4 – MARCH 7, 2019
Res. #2019-02-25	RESOLUTION AUTHORIZING A WORK ORDER FOR CONVERSION AND HOSTING OF THE AUTHORITY'S GIS DATA
Res. #2019-02-26	AUTHORIZING DENNIS J. GALVIN, P.E. ENGINEERING MANAGER TO ACT AS THE AUTHORIZED REPRESENTATIVE RELATING TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE LOAN TO BE EXECUTED BY THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST – NJIB LOAN NO. S340117-08
Res. #2019-02-27	RESOLUTON AUTHORIZING A WORK ORDER FOR THE BOUNDARY SURVEYS OF 3 INDIVIDUAL LOTS. BLOCK 40, LOTS 68.05 – 86 AND 87.01 HIGHLAND AVENUE, BOROUGH OF MONMOUTH BEACH, NJ
Res. #2019-02-28	RESOLUTION GRANTING PRELIMINARY AND FINAL APPROVAL SITE PLAN AND USE VARIANCE TO CONVERT A PORTION OF COMMERCIAL SPACE INTO 14 RESIDENTIAL UNITS TO OCEANPORT VILLAGE CENTER FOR PROPERTY KNOWN AS BLOCK 88, LOT 26.01; IN THE BOROUGH OF OCEANPORT

Mr. Tocci moved Resolutions **#2019-02-07 thorough 2019-02-28** for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Brian McPeak

RESOLUTION NO. 2019-02-10
APPOINTING DAVID A. KAPLAN OF WISS & COMPANY, LLP
AS AUTHORITY AUDITOR PURSUANT
TO N.J.S.A. 19:44A-20.5

Mr. Baarck moved Resolutions **# 2019-02-10** for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Brian McPeak

Mr. Gianforte stated that his son works for Wiss & Company and will not be giving a recommendation on what should be done with the Wiss & Company resolution. Mr. Gianforte's son is independent and totally separate from Mr. Kaplan. His son doesn't do any work for or with Mr. Kaplan. Mr. Gianforte has not received any proceeds from his son's employment with Wiss & Company.

Mr. Baarck reported that Mr. Kaplan has worked for the Authority for several years and has a good track record. The rate structure is going up and Mr. Baarck suggested to go out and bid for a second auditor and ask for proposals to compare and stay current to what's available in the professional market. Mr. Barrack stated that Wiss & Company generally works in the North Jersey and Manhattan market where the rate structure tends to be a little higher than South Jersey.

Mr. MacStudy stated in discussions that he and Mr. Kaplan have had, some of the big things that are pushing this increase are GASB 68 and GASB 75. Mr. MacStudy stated that GASB 68 was introduced a couple of years ago and that was the disclosure of the unfunded net state portion obligations. The GASB 75 which is being implemented this year is required by disclosure of unfunded share of the health benefits. That being new, and its new work for them and an additional scope of work that Mr. Kaplan is doing in the audits.

Mr. MacStudy stated in his conversation with Mr. Kaplan, he was asking if there may be some additional billing for 2018 due to additional work that he had to do this year that initially was not in the $33,000.00 from last year's number, again relating to the GASB 68, and this is the first year for GASB 75. Further discussion ensued.

OLD BUSINESS

Mr. Gianforte reminded the Board that it has been 50 years since the first shovel was used for the first whole in the original plans.

NEW BUSINESS

Mr. MacStudy is on the Historical Committee for the Borough of Oceanport where they will be celebrating 100 years next year. Mr. MacStudy stated that he would like help from the Authority in preparing a book and would like to include some of the history of the Authority in the book.

OPEN TO THE PUBLIC

CAPITAL IMPROVEMENT

Mr. Hartman reported that French and Parrello is doing the Geotechnical Studies and they have completed the borings and they have not done the bathymetric survey yet. Mr. Berdahl asked what the time frame is for issuing the RFP. Mr. Hartman stated maybe April or May.

CONSTRUCTION COMMITTEE

There was no new business to report.

LEGAL COMMITTEE

There was no new business to report.

Mr. Berdahl moved that the meeting adjourn at approximately 7:07 p.m. The motion was seconded by Mr. Twigg and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

William R. Baarck

Mr. William R. Baarck, Secretary

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