TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on Tuesday, January 17, 2023, at 6:00 pm, and **using Microsoft Teams considering the circumstances surrounding COVID-19.**

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. Scott Hartman, Secretary
	Mr. Jonathan Peters, Asst. Secretary (remote)
	Mr. Michael MacStudy, Treasurer
	Mr. Richard Tocci, Asst. Treasurer (remote)
	Mr. Greg Christopher (remote)
	Ms. Jeanette Hoffman
	Mr. Eric Jaeger
Absent:	Mr. John Bonforte
	Mr. James Mazza
	Mr. Brian McPeak
Others present:	Mr. Michael A. Gianforte, Executive Director
	Mr. Dennis Galvin, Capital Projects Manager
	Mr. Brian Rischman, Authority Engineer
	Mr. Johnny Rodriguez, Financial Manager
	Ms. Anne Wallington, Executive Assistant (remote)
	Mr. Gregory JnoBaptiste, Network and Instrument Coordinator
	Mr. David Laughlin, Esq., Birdsall & Laughlin
	Mr. John Vena, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the **Asbury Park Press on December 24, 2022,** and emailing the same on **Tuesday, December 27th, 2022,** to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 21, 2022**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF DECEMBER 20, 2022

Mr. Berdahl moved that the minutes from the regular monthly meeting held on December 20, 2022, be approved. The motion was seconded by Mr. MacStudy and carried by the following vote on call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. Scott Hartman, Secretary
	Mr. Michael MacStudy, Treasurer
	Mr. Richard Tocci, Asst. Treasurer (remote)
	Mr. Greg Christopher (remote)
	Ms. Jeanette Hoffman
	Mr. Eric Jaeger
	Mr. Jonathan Peters, Asst. Secretary
Absent:	Mr. John Bonforte
	Mr. James Mazza
	Mr. Brian McPeak

CORRESPONDENCE

Mr. Gianforte had nothing other than what appears on the Agenda.

FINANCE AND INSURANCE

RESOLUTION NO. 2023-01-01
AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2023-01-01** for approval. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

AYES:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. Scott Hartman, Secretary
	Mr. Jonathan Peters, Asst. Secretary **(remote)**
	Mr. Michael MacStudy, Treasurer
	Mr. Richard Tocci, Asst. Treasurer **(remote)**
	Mr. Greg Christopher **(remote)**
	Ms. Jeanette Hoffman
	Mr. Eric Jaeger
Absent:	Mr. John Bonforte
	Mr. James Mazza
	Mr. Brian McPeak

Mr. MacStudy suggested to the Chairman that **Resolution No. 2023-01-02** be completely withdrawn. The Chairman asked if there is an explanation. Mr. Gianforte explained that Wells Fargo made the decision to resign. Mr. Gianforte advised that M&T/Wilmington Trust will be taking over in February 2023.

Mr. Berdahl asked Mr. MacStudy if he had anything in addition. Mr. MacStudy followed up on the audit from 2021, and wanted to know if there are any updates. Mr. Rodriguez responded that it is in review and the draft will be received within a week. Mr. MacStudy asked if anything has started with the 2022 audit. Mr. Rodriguez replied that we are working on closing out the books for 2022. The auditing staff will be onsite in February for testing.

LEGAL AFFAIRS

Mr. Gianforte explained that the ongoing easement issue is with the property for the tunnel project. The property owner appealed the decision of the Board of Review commissioners. There was a meeting with the judge.

ENGINEERING

Mr. Tocci called on Mr. Rischman and asked if he had anything to add to the Engineering report, and Mr. Rischman responded nothing other than what is in the report. Mr. Tocci called on Mr. Vena and asked if he had anything to add to his report and Mr. Vena replied not unless there are any questions.

RES NO: 2023-01-08
RESOLUTION AUTHORIZING THE PURCHASE AND REPLACEMENT OF THE DEWATERING BUILDING HVAC UNIT THROUGH THE COOPERATIVE CONTRACT

Mr. Barham moved **Resolution Nos: 2023-01-08** for approval. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. Scott Hartman, Secretary
	Mr. Jonathan Peters, Asst. Secretary **(remote)**
	Mr. Michael MacStudy, Treasurer
	Mr. Richard Tocci, Asst. Treasurer **(remote)**
	Mr. Greg Christopher **(remote)**
	Ms. Jeanette Hoffman
	Mr. Eric Jaeger
Absent:	Mr. John Bonforte
	Mr. James Mazza
	Mr. Brian McPeak

PERSONNEL COMMITTEE

Mr. Gianforte gave an update on the 2007 law and 2010 law that affected the sale and use of PTO for employees. Discussion ensued.

Mr. Berdahl asked Mr. Laughlin if Resolutions 2023-01-03, 04 and 05 could be voted on together and Mr. Laughlin replied that 2023-01-03 could be removed and added to the consent agenda, but 2023-01-04 and 2023-01-05 should be voted on separately because they deal with different circumstances and money.

RESOLUTION NO. 2023-01-04
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO HIRE AN UNLICENSED OPERATOR

Mr. Berdahl moved **Resolution No. 2023-01-04** for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. Scott Hartman, Secretary
	Mr. Jonathan Peters, Asst. Secretary **(remote)**
	Mr. Michael MacStudy, Treasurer
	Mr. Richard Tocci, Asst. Treasurer **(remote)**
	Mr. Greg Christopher **(remote)**
	Ms. Jeanette Hoffman
	Mr. Eric Jaeger
Absent:	Mr. John Bonforte
	Mr. James Mazza
	Mr. Brian McPeak

Mr. Gianforte explained that the Authority had to replace some personnel, and the new hire has a CDL but does not have an Operator's License and is the pick of Mr. Rischman and Mr. Ottaviano.

Mr. Tocci asked if the new hire will get the required licenses. Mr. Gianforte replied that the Authority will supply him with the necessary training to acquire the licenses needed for the job.

RESOLUTION NO: 2023-01-05
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCELERATE THE PAY OF JARED KIMBROUGH AND DALTON GRAHAM

Mr. Berdahl moved **Resolution No. 2023-01-05** for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. Scott Hartman, Secretary
	Mr. Jonathan Peters, Asst. Secretary **(remote)**
	Mr. Michael MacStudy, Treasurer
	Mr. Richard Tocci, Asst. Treasurer **(remote)**
	Mr. Greg Christopher **(remote)**
	Ms. Jeanette Hoffman
	Mr. Eric Jaeger
Absent:	Mr. John Bonforte
	Mr. James Mazza
	Mr. Brian McPeak

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman commented on the bids for the Tunnel and Main Interceptor project that are due back on February 28th, Discussion ensued.

Mr. Jaeger suggested to Mr. Gianforte to prepare a rate impact calculation for the tunnel project. Mr. Gianforte stated that Mr. Rodriguez has prepared a draft and it will be updated and distributed with the new bid amounts.

RESOLUTION NO: 2023-01-06
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ISSUE A WORK ORDER TO HAZEN AND SAWYER TO SUBMIT A FEMA BRIC APPLICATION FOR THE EFFLUENT PUMP STATION AND OUTFALL REPLACEMENT

Mr. Hartman moved **Resolution No. 2023-01-06** for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary **(remote)**
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer **(remote)**
Mr. Greg Christopher **(remote)**
Ms. Jeanette Hoffman
Mr. Eric Jaeger

Absent:
Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's referred everyone to Mr. JnoBaptiste' s report.

OUTREACH COMMITTEE

Mr. Barham had nothing new to report.

CONSENT AGENDA: (For Resolutions 2023-01-03 and 2023-01-07)
The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2023-01-03 CONFERENCE AND TRAINING REQUEST

RES NO: 2023-01-07 RESOLUTION APPOINTING GOVERNMENTAL RISK MANAGEMENT ASSOCIATES, INC., AS RISK MANAGEMENT CONSULTANT PURSUANT TO NJSA 19:44A-20.5

Mr. Barham moved **Resolution Nos: 2023-01-03 and 2023-01-07** for approval. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary **(remote)**
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer **(remote)**
Mr. Greg Christopher **(remote)**
Ms. Jeanette Hoffman
Mr. Eric Jaeger

Absent:
Mr. John Bonforte
Mr. James Mazza
Mr. Brian McPeak

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

No Public was present.

Mr. MacStudy moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

Mr. Scott Hartman, Secretary

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