TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, April 18, 2023, at 6:00 pm**, and using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas "Burt" Barham, Vice Chairman (remote) Mr. Scott Hartman, Secretary Mr. Jonathan Peters, Asst. Secretary Mr. Richard Tocci, Asst. Treasurer (remote) Ms. Jeanette Hoffman (remote) Mr. Eric Jaeger (remote) Mr. Brian McPeak (remote)
Absent:	Mr. John Bonforte Mr. Greg Christopher Mr. Michael MacStudy, Treasurer Mr. James Mazza
Others present:	Mr. Michael A. Gianforte, Executive Director Mr. Brian Rischman, Authority Engineer Mr. Johnny Rodriguez, Financial Manager Ms. Anne Wallington, Executive Assistant Mr. Gregory JnoBaptiste, Network and Instrument Coordinator Mr. David Laughlin, Esq., Birdsall & Laughlin Mr. John Vena, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the **Asbury Park Press on December 24, 2022,** and emailing the same on **Tuesday, December 27th, 2022,** to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 21, 2022**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF APRIL 18, 2023

Mr. Tocci moved that the minutes from the regular monthly meeting held on April 18, 2023, be approved. The motion was seconded by Mr. Barham and carried by the following vote on call:

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard Tocci, Asst. Treasurer
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent:
Mr. John Bonforte
Mr. Greg Christopher
Mr. Michael MacStudy, Treasurer
Mr. James Mazza

CORRESPONDENCE

1st item: Mr. Gianforte reported on the first item of correspondence from the State of New Jersey, where the state has made the Low-Income Housing Water Assistance Program mandatory.

2nd item: The Authority received a thank you letter from Brownie Troop 826. The Brownie Troop was very excited, and some remarked about getting into the sewer business.

3rd item: The Authority received notice from Wells Fargo apologizing for their lockbox site, which resulted in delayed payments and processing.

FINANCE AND INSURANCE

RESOLUTION NO: 2023-04-54
AUTHORIZING PAYMENT OF BILLS

Mr. Berdahl moved **Resolution No. 2023-04-54** for approval. The motion was seconded by Mr. Peters and carried by the following vote on roll call:

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard Tocci, Asst. Treasurer
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent:
Mr. John Bonforte
Mr. Greg Christopher
Mr. Michael MacStudy, Treasurer
Mr. James Mazza

RESOLUTION NO: 2023-04-55
RESOLUTION OF THE TRWRA DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS IN CONNECTION WITH ITS PARTICIPATION IN THE NEW JERSEY INFRASTRUCTURE BANK FINANCING PROGRAM

Mr. Barham moved **Resolution No. 2023-04-55** for approval. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard Tocci, Asst. Treasurer
Ms. Jeanette Hoffman
Mr. Eric Jaeger
Mr. Brian McPeak

Absent:
Mr. John Bonforte
Mr. Greg Christopher
Mr. Michael MacStudy, Treasurer
Mr. James Mazza

LEGAL AFFAIRS

Mr. McPeak had nothing new to report.

ENGINEERING

Mr. Tocci asked Mr. Rischman if he had anything new to report, and Mr. Rischman responded with nothing other than what is in the Engineering report.

Mr. Vena from PS&S gave an update on the Rehabilitation of Final Clarifiers stating that the rehabilitation and application of a concrete coating system for Clarifier Nos. 1 and 2 have been completed and placed back into service. Clarifier Numbers 3 and 4 are expected to be turned over to the contractor separately. Brave Industrial has indicated that there may be additional costs because the contract documents indicated that they would be able to work on both at the same time.

PERSONNEL COMMITTEE

Mr. Bonforte was absent from the meeting. Mr. Gianforte reported on Mr. Bonforte's behalf stating that in approximately one year from now the Local 1075 Union contract is up, and negotiations will begin earlier than normal.

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman advised that there is a May 3rd meeting with Schiavone at 10:00 am, and obviously there cannot be a quorum. If anyone wants to attend, they should let Mr. Gianforte or Mr. Hartman know ahead of time so there is not a quorum. In conjunction with that and going forward, Mr. Galvin is the Engineering Manager for Capital Projects, and any communication should go through Mr. Galvin, so we have one voice of communication with Schiavone.

Mr. Jaeger asked when the anticipated opening ceremony is or the shovel in the ground going to take place. Mr. Gianforte responded that the notice to proceed will be dated May 15th, 2023. So, it should be shortly thereafter. Discussion ensued.

Mr. Peter's asked about the issue of when discussing with the contractor, if the Authority will designate a Board representative, and suggested that it be Mr. Hartman. Mr. Gianforte thought that it would be a good idea. All staff or Board contact with the contractor will be through one staff representative, and Hazen will be involved in all discussions. Discussion ensued.

Mr. Berdahl confirmed with Attorney Laughlin that **2023-04-56, 2023-04-57 and 2023-04-58** can be voted on together. Mr. Gianforte noted that **2023-04-57** will not be considered.

Mr. Brian McPeak left the room prior to discussions and did not vote on Res. Nos. 2023-04-56 and 2023-04-58.

RESOLUTION NO: 2023-04-56

RESOLUTION APPROVING A WORK ORDER AUTHORIZING PS&S TO PROVIDE ENGI-NEEERING SERVICES FOR DESIGN, BID, CONSTRUCTION ADMINISTRATION AND CONSTRUCTION OBSERVATION OF A POLYMER SYSTEM UPGRADE

RESOLUTION NO: 2023-04-58

RESOLUTION APPROVING A WORK ORDER TO PS&S TO PROVIDE ENGINEERING SERVICES FOR DESIGN, BID, CONSTRUCTION ADMINISTRATION AND CONSTRUCTION FOR THE REPLACEMENT OF TWO HEATING UNITS

Mr. Berdahl moved **Resolution No. 2023-04-56 and 2023-04-58** for approval. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Richard Tocci, Asst. Treasurer
Ms. Jeanette Hoffman
Mr. Eric Jaeger

Absent: Mr. John Bonforte
Mr. Greg Christopher
Mr. Michael MacStudy, Treasurer
Mr. James Mazza
Mr. Brian McPeak

Mr. Jaeger commented that he has no sense of how much these projects are going to cost, and that paying for design is one thing that seems small, but what is the expected cost of the overall items going to be?

Mr. Gianforte said that the preliminary estimate for the construction of the polymer system is somewhere just short of $500,00.00. The preliminary estimate for the heating units' cost is about $150,000.00. Mr. Gianforte discussed the LPCL. Discussion ensued.

RESOLUTION NO: 2023-04-63
AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND A WORK ORDER ISSUED TO HAZEN AND SAWYER TO AUTHORIZE ADDITIONAL SUBCONTRACTED WORK TO INSPECT THE SECTION OF THE AUTHORITY'S OUTFALL EASTWARD OF THE SEA WALL

Mr. Hartman moved **Resolution No. 2023-04-63** for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. Scott Hartman, Secretary
	Mr. Jonathan Peters, Asst. Secretary
	Mr. Richard Tocci, Asst. Treasurer
	Ms. Jeanette Hoffman
	Mr. Eric Jaeger
Absent:	Mr. John Bonforte
	Mr. Greg Christopher
	Mr. Michael MacStudy, Treasurer
	Mr. James Mazza
	Mr. Brian McPeak

Mr. Gianforte gave a brief explanation that the Authority hired Hazen and Sawyer to do the review and design of the new effluent pump station and outfall to the sea wall with the Grant. The section past the sea wall and under the ocean floor cannot be included in the Grant. The Authority is going through Hazen to change the scope.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peter's wanted to bring everyone's attention to the Cyber report by Mr. JnoBaptiste, in particular, the changes in security cameras which are coming down the pike. It is quite interesting to see that as a problem, but obviously it is good to be on top of it.

OUTREACH COMMITTEE

Mr. Barham had nothing new to report.

CONSENT AGENDA: (For Resolutions 2023-04-59 through 2023-04-62) The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO. 2023-04-59	RESOLUTION AWARDING ANNUAL LAWN MAINTENANCE FOR TREATMENT PLANT AND OUTLYING SITES
RES NO. 2023-04-60	RESOLUTION APPROVING TRAINING AND CONFERENCE REQUESTS
RES NO. 2023-04-61	DESIGNATING ADDITIONAL AUTHORITY OFFICIAL NEWSPAPER
RES NO. 2023-04-62	RESOLUTION AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR SOMERSET PULTE FOR THE PROJECT KNOWN AS PARKERS CREEK

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Mr. Peters wanted to thank the Executive Director, Mr. Gianforte, for participating in his class. Mr. Peter's taught the semester at the Chasnoff School of Business at the City University of New York, a course on Sustainability. Mr. Peter's requested for Mr. Gianforte to speak at the class. Mr. Gianforte spoke about all the Authority systems, and Mr. Peters was impressed with the kind of technology the Authority utilizes. Mr. Peters believes the students got a great insight into how these types of systems really have a major impact on the environment. The Authority and Commissioners should be proud of his performance.

OPEN TO THE PUBLIC

No Pubic was present.

Mr. Jaeger moved that the meeting adjourn at 6:21 pm. The motion was seconded by Mr. Tocci and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,

DS Hartman

Mr. Scott Hartman, Secretary