

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven
Little Silver
Monmouth Beach*

*Oceanport
Shrewsbury
West Long Branch*

TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, April 16, 2024, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Ms. Jeanette Hoffman (**remote**)
Mr. Eric Jaeger (**remote**)

Absent:

Mr. Richard Tocci, Asst. Treasurer
Mr. Jonathan Peters, Asst Secretary
Mr. Greg Christopher
Mr. James Mazza
Mr. Brian McPeak

Others present:

Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Capital Projects Coordinator
Mr. Brian Rischman, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena
Mr. Joe Ottaviano (**remote**)
Ms. Anne Wallington (**remote**)

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 28, 2023**, and emailing the same on **Thursday, December 28, 2023**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on **Wednesday, December 20, 2023**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to the published notice, access to the meeting via computer and telephone, was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

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APPROVAL OF THE REGULAR MONTHLY MEETING

MINUTES OF APRIL 16, 2024

Mr. Berdahl moved the minutes from the regular monthly meeting held on **April 16, 2024**, to be approved. The motion on was seconded by **Mr. Barham** and followed by voice vote.

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Ms. Jeanette Hoffman
Mr. Eric Jaeger

Absent:
Mr. Richard Tocci, Asst. Treasurer
Mr. Jonathan Peters, Asst Secretary
Mr. Greg Christopher
Mr. James Mazza
Mr. Brian McPeak

CORRESPONDENCE

Mr. Gianforte discussed under the Outreach Committee that the Authority received a sincere thanks from the Administrator of Fair Haven, Theresa Casagrande, for the assistance the Authority provided them. The Authority helped Fair Haven with questions about the condition of the lateral for the Fair Haven Public Works' yard where a building is being redone.

FINANCE AND INSURANCE

RESOLUTION NO: 2024-04-45

AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No. 2024-04-45** for approval. The motion was seconded by **Mr. Barham** and carried by the following vote on roll call:

Ayes:
Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Ms. Jeanette Hoffman
Mr. Eric Jaeger

Absent:
Mr. Richard Tocci, Asst. Treasurer
Mr. Jonathan Peters, Asst Secretary
Mr. Greg Christopher
Mr. James Mazza
Mr. Brian McPeak

Mr. MacStudy suggested that **Resolution No: 2024-04-46** Authorizing the Executive Director to Advertise for the Connection Fee Hearing be moved to the Consent Agenda. There were no objections.

Mr. MacStudy asked Mr. Rodriguez if there are any updates on the audit. Mr. Rodriguez said that all requests were provided for and should be going through the review process. Discussion ensued.

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LEGAL

In the absence of Mr. Brian McPeak, Mr. Gianforte said there is nothing to report at this time.

ENGINEERING

In the absence of Mr. Tocci, Mr. Gianforte asked Mr. Vena if there was anything other than what was in the Consulting Engineers' report that needed to be discussed, Mr. Vena responded no.

Mr. Gianforte made the request to the Chairman in addressing Resolutions 47 and 48 at the same time, but not 49.

RESOLUTION NO: 2024-04-47

RESOLUTION APPROVING A WORK ORDER AUTHORIZING JOHN WINSTON ENGINEERS & CONSULTANTS INC. TO PROVIDE ENGINEERING DESIGN AND BID PHASE SERVICES FOR PLANT ELECTRICAL TESTING AND MAINTENANCE

RESOLUTION NO: 2024-04-48

RESOLUTION APPROVING A WORK ORDER AUTHORIZING SUBURBAN CONSULTING ENGINEERS, INC. TO PROVIDE VALUE ENGINEERING SERVICES FOR THE POLYMER SYSTEM UPGRADE CONTRACT

Mr. Barham moved Resolution No. 2024-04-47 and Resolution No. 2024-04-48 for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Ms. Jeanette Hoffman
Mr. Eric Jaeger

Absent:

Mr. Richard Tocci, Asst. Treasurer
Mr. Jonathan Peters, Asst Secretary
Mr. Greg Christopher
Mr. James Mazza
Mr. Brian McPeak

RESOLUTION NO: 2024-04-49

RESOLUTION APPROVING A FINAL CLOSE OUT FOR REGIONAL SEWAGE PUMP STATION, FORCE MAIN & EAST INTERCEPTOR FOR OCEANPORT SECTION OF FORT MONMOUTH PROJECT

CONTRACT 202A- CONTRACTOR EARLE ASPHALT

Mr. Barham moved Resolution No. 2024-04-49 for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Ms. Jeanette Hoffman
Mr. Eric Jaeger

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Absent: Mr. Richard Tocci, Asst. Treasurer
Mr. Jonathan Peters, Asst Secretary
Mr. Greg Christopher
Mr. James Mazza
Mr. Brian McPeak

The Chairman, Mr. Berdahl had suggested that if anyone would like to visit the New Pump Station in June, for those who are interested to email Mr. Gianforte or Mr. Galvin so it can be set up to go before or after the meeting. Discussion ensued.

PERSONNEL COMMITTEE

Mr. Bonforte said the Personnel Committee has made every reasonable effort to reach an agreement with the Local 1075 Union employees and is still unable to come to an amicable agreement, and therefore, will now resume mediation. Discussion ensued.

RESOLUTION NO: 2024-04-50 **RESOLUTION ESTABLISHING ANNUAL SALARIES** **FOR CERTAIN PERSONNEL**

RESOLUTION NO: 2024-04-51 **RESOLUTION APPROVING PAY ADJUSTMENT FOR** **AMANDA BOWENS, LABORATORY TECHNICIAN II**

RESOLUTION NO: 2024-04-52 **RESOLUTION APPROVING PAY ADJUSTMENT** **FOR A CERTAIN EMPLOYEE**

Mr. Bonforte moved **Resolution No. 2024-04-50, 2024-04-51 and 2024-04-52** for approval. The motion was seconded by **Mr. Barham** and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. John Bonforte
Ms. Jeanette Hoffman
Mr. Eric Jaeger

Abstain: Michael MacStudy, Treasurer
Absent: Mr. Richard Tocci, Asst. Treasurer
Mr. Jonathan Peters, Asst Secretary
Mr. Greg Christopher
Mr. James Mazza
Mr. Brian McPeak

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman said at the last meeting it was explained that the wells that were put in to try and take some water out to solidify the soil did not work, and the next step was to get a quote for micro piles. The quote was received, and it was estimated not to exceed \$1,000,000. and in conjunction with that, there will be more cone penetration tests and some borings.

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The latest news on the Oceanport site is that the sheet piles are in, so the digging continues, and the hole is now down approximately 10 or 12 feet. Discussion ensued.

CYBER SECURITY AND SOCIAL MEDIA COMMITTEE

Mr. Peters was absent from the meeting, so Mr. Gianforte asked Mr. JnoBaptiste if he had anything to add to the Cyber Report, and Mr. JnoBaptiste said no.

OUTREACH COMMITTEE

Mr. Barham had nothing to report other than what was already reported by Mr. Gianforte in correspondence.

CONSENT AGENDA: (For Resolutions 2024-04-46; 2024-04-53 through 2024-04-56)

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2024-04-46 RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO ADVERTISE FOR CONNECTION FEE HEARING

RES NO: 2024-04-53 RESOLUTION APPROVING CONFERENCE AND TRAINING REQUESTS

RES NO: 2024-04-54 RESOLUTION AWARDING ANNUAL LAWN MAINTENANCE FOR TREATMENT PLANT AND OUTLYING SITES

RES NO: 2024-04-55 RESOLUTION GRANTING FINAL APPROVAL FOR A MAJOR SITE DIVISION TO LARCHWOOD ESTATE DEVELOPMENT, LLC. FOR PROPERTY KNOWN AS LARCHWOOD ESTATE DEVELOPMENT, LLC. FOR PROPERTY KNOWN AS LARCHWOOD ESTATES, 81 LARCHWOOD AVENUE AND 540 CEDAR AVENUE, BLOCK 41, LOTS 26, 79 & 90 IN THE BOROUGH OF WEST LONG BRANCH

RES NO: 2024-04-56 RESOLUTION APPROVING A WORK ORDER AUTHORIZING PS&S FOR THEIR PROFESSIONAL SERVICES FOR THE PUMP STATION ABANDONMENT LICENSE TO CROSS AND NJDEP PERMITTING

Mr. Berdahl moved **Resolution Nos. 2024-04-46; 2024-04-53 through 2024-04-56** for approval. The motion was seconded by **Mr. MacStudy** and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Ms. Jeanette Hoffman
Mr. Eric Jaeger

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Absent:

Mr. Richard Tocci, Asst. Treasurer
Mr. Jonathan Peters, Asst Secretary
Mr. Greg Christopher
Mr. James Mazza
Mr. Brian McPeak

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no business to report.

OPEN TO THE PUBLIC

No Pubic was present.

Mr. MacStudy moved that the meeting be adjourned at 6:25 pm. The motion was seconded by Mr. Barham and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,



Scott Hartman, Secretary