

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven
Little Silver
Monmouth Beach*

*Oceanport
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West Long Branch*

TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held in person on **Tuesday, September 17, 2024, at 6:00 pm**, and using Microsoft Teams.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided:

Present: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)
Mr. John Bonforte (**remote**)

Absent: Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters, Asst Secretary

Others present: Mr. Michael A. Gianforte, Executive Director
Mr. Dennis Galvin, Capital Projects Coordinator (**remote**)
Mr. Brian Rischman, Authority Engineer
Mr. Johnny Rodriguez, Financial Manager
Mr. Joe Ottaviano, Operations Manager (**remote**)
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S
Ms. Lauren Lechner, Engineering Manager
Ms. Anne Wallington, Asst to the Executive Director

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 28, 2023**, and emailing the same on **Thursday, December 28, 2023**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominent posting said Notice in the entryway of the Authority's office building on **Wednesday, December 20, 2023**.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

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OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Board: In addition to the published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING

MINUTES OF AUGUST 20, 2024

Mr. MacStudy moved the minutes from the regular monthly meeting held on **August 20, 2024**, to be approved. The motion was seconded by **Mr. Barham** and followed by the following vote on roll call:

Ayes:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)

Absent:
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters, Asst Secretary

CORRESPONDENCE

Mr. Berdahl asked if there was any correspondence, and Mr. Rischman responded yes there is one item of correspondence. The Authority received a proposal from Gagliano and Company to pursue easement appraisals associated with the Pump Station Efficiency project. Mr. Berdahl asked if the four pump stations were inside the Fort. Mr. Rischman stated they are not within Fort Monmouth.

FINANCE AND INSURANCE

RESOLUTION NO: 2024-09-94

AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No: 2024-09-94** for approval. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)

Absent:
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters, Asst Secretary

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Mr. Berdahl asked if there were any questions or comments. Mr. Rodriguez said he received questions from the State and explained there hasn't been any change to the budget other than a response to Question #2 on Page N-1. The question was to describe the state of the local regional economy and how it may impact the annual budget, including the planned capital project program. Mr. Rodriguez explained that the previous response was the state of the local regional economy that continues to be uncertain post-pandemic. The response was revised to reflect proposed large-scale redevelopment projects. The Authority's financial plan assumes the projects will be constructed, and if not constructed or scaled back, the expected revenues from connection fees and additional ratables will be less. Discussion ensued.

Mr. MacStudy asked Mr. Rodriguez if the audit was close to being completed. Mr. Rodriguez replied that the State finally released the numbers needed to complete the October 31, 2023 audit, it's being reviewed by the Quality Control department at PKF O' Connor Davies, and it's scheduled to be on the October Agenda.

RESOLUTION NO: 2024-09-95

2025 ADOPTED BUDGET RESOLUTION

FISCAL YEAR NOVEMBER 1, 2024 TO OCTOBER 31, 2025

Mr. MacStudy moved Resolution No: 2024-09-95 for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)

Absent: Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters, Asst Secretary

Mr. Rischman explained there are two biosolids reuse sites routinely used. The contract in Resolution 2024-09-96 renews an existing contract at one of the sites. The proposed first-year rate is a 1.2% decrease and the second-year increases to the current price.

RESOLUTION NO: 2024-09-96

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT FOR THE BENEFICIAL USE OF SEWAGE SLUDGE – WeCare Denali

Mr. MacStudy moved Resolution No: 2024-09-96 for approval. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

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Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)

Absent: Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters, Asst Secretary

LEGAL

Mr. McPeak was absent from the meeting. Mr. Gianforte gave an update on Acute Care. Acute Care is a development in Fort Monmouth that owes the Authority for connection fees. If Acute Care does not pay the Authority by December 31, 2024, the Authority will send Acute Care a bill for approximately \$900,000.00. Discussion ensued.

ENGINEERING

Mr. Tocci asked if there was anything else to add to the Engineering report, and Ms. Lechner said no.

Mr. Tocci asked Mr. Vena from PS&S if he had anything to add to his report. Mr. Vena replied the only update is that PS&S was asked to look at the concrete slabs at Pump Stations 3 & 5 which have some spalling. According to the Structural Engineer, repairs to the concrete are recommended but it is not an emergency. Mr. Berdahl explained to those of you who do not know, spalling is just concrete breaking up. Discussion ensued.

RESOLUTION NO: 2024-09-97 **RESOLUTION AWARDING THE PURCHASE,** **PROGRAMMING, AND INSTALLATION OF A** **PROGRAMMABLE LOGIC CONTROLLER (PLC) FOR** **THE BIOSOLIDS TRANSFER SYSTEM**

RESOLUTION NO: 2024-09-98 **RESOLUTION APPROVING A WORK ORDER** **AUTHORIZING MOREHOUSE ENGINEERING, INC. FOR** **PROFESSIONAL SERVICES FOR THE RECONFIGURATION** **OF PROGRAMMING FOR SCADA PROGRAMMABLE LOGIC CONTROLLERS (PLC)**

RESOLUTION NO: 2024-09-99 **RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR** **TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH** **THE FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY** **FOR THE SANITARY SEWER LATERAL SERVICING** **THE MCAFEE CENTER AT FORT MONMOUTH**

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Mr. Tocci moved **Resolution Nos: 2024-09-97, 2024-09-98 and 2024-09-99** for approval. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)

Absent:
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters, Asst Secretary

After the resolutions were read by Mr. Rischman, Mr. Hartman asked if they were the Allen Bardley PLCs that were put in before and if they were all the same. Mr. Rischman explained that the first PLC is for the replacement and programming of an Allen Bradley PLC associated with the Schwing Pumping System. The other PLC resolution is for Schneider Electric PLCs in the collection system. It provides for programming updates and the testing of one new PLC. Discussion ensued.

PERSONNEL

Mr. Christopher asked if the Authority recently hired an unlicensed operator, and Mr. Rischman responded yes, but unfortunately, the person decided the job was not for him and he resigned.

Mr. Bonforte reminded the Commissioners that there will be a retirement party for Mr. Gianforte on December 5th at 12:00 pm at Mr. Bonforte's residence and hopes to see all commissioners there.

RESOLUTION NO. 2024-09-100 **RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR** **TO HIRE A LICENSED OPERATOR**

Mr. Bonforte moved **Resolution No: 2024-09-100** for approval. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher (**remote**)
Ms. Jeanette Hoffman (**remote**)

Absent:
Mr. Eric Jaeger
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters, Asst Secretary

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CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman mentioned the problem of the water infiltration over on the Oceanport side, so the launch will not occur until it is under control. Apparently, it is now under control and the plan, if it is not already in the shaft, is to launch the tunnel boring machine. Discussion ensued.

Mr. Rischman advised that the Authority intends to publicly advertise a contract to abandon portions of the original Fort Monmouth sanitary sewer mains within a month. The project is 100% funded by the Fort Monmouth Economic Revitalization Authority (FMERA).

CYBER SECURITY COMMITTEE – JONATHAN PETERS

Mr. Peters was absent from the meeting, so Mr. Gianforte said there was nothing more to report other than what was in the package.

OUTREACH COMMITTEE

Mr. Barham had one item to discuss on an incident with a neighbor and explained that everyone did what they were supposed to do to diffuse the situation. The contractor was notified and took immediate action. Discussion ensued.

CONSENT AGENDA: (For Resolutions 2024-09-101 THROUGH 2024-09-102)

The following Resolutions are routine and will be considered together by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

Before reading the resolutions, Mr. Rischman stated that Resolution No. 2024-09-101 was amended to include the attendance of select employees at the Association of Environmental Authorities Conference in November 2024.

RES NO: 2024-09-101 RESOLUTION APPROVING CONFERENCE & TRAINING REQUEST

RES NO: 2024-09-102 RESOLUTION GRANTING FINAL APPROVAL FOR A MINOR SUBDIVISION TO SCOTT AND LINDSAY COAR FOR PROPERTY KNOWN AS PARKER AVENUE, BLK 35, LOT 1 IN THE BOROUGH OF FAIR HAVEN.

Mr. Berdahl moved Resolution Nos:2024-09-101 through 2024-09-102 for approval. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes:

- Mr. Barry Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer (**remote**)
- Mr. John Bonforte (**remote**)
- Mr. Greg Christopher (**remote**)
- Ms. Jeanette Hoffman (**remote**)

Absent:

- Mr. Eric Jaeger
- Mr. James Mazza
- Mr. Brian McPeak
- Mr. Jonathan Peters, Asst Secretary

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OLD BUSINESS

No old business to report.

NEW BUSINESS

No business to report.

OPEN TO THE PUBLIC

No public was present.

Mr. MacStudy moved that the meeting be adjourned at 6:30 pm. The motion was seconded by Mr. Barham and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,



Scott Hartman, Secretary