

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

MEETING MINUTES – TUESDAY, OCTOBER 21, 2025

TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, October 21, 2025 at 6:00 pm**, in person and available via Microsoft Teams.

Mr. Barry Berdahl, Chaired the Meeting

Present:

Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer (**remote**)
Mr. John Bonforte (**remote**)
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason McCullough (**remote**)
Mr. Christopher York

Absent:

Mr. Brian McPeak

Others present:

Mr. Dennis J. Galvin, Executive Director
Mr. Brian Rischman, Deputy Executive Director
Ms. Lauren Lechner, Engineering Manager
Mr. Johnny Rodriguez, Financial Manager
Mr. Joe Ottaviano, Operations Manager, (**remote**)
Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. Andrew Pursell, PS&S (**remote**)
Mr. Michael A. Gianforte, Consultant (**remote**)

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 26, 2024**, and mailing the same on **Friday, December 20, 2024**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominent posting said Notice in the entryway of the Authority's office building on **Friday, December 20, 2024**.

CHAIRMAN'S RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

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OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Galvin addressed the Board: In addition to the published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

APPROVAL OF THE REGULAR MONTHLY MEETING

MINUTES OF SEPTEMBER 16, 2025

Mr. Hartman moved to approve the minutes from the regular monthly meeting held on September 16, 2025. The motion was seconded by **Mr. MacStudy** and approved on the following voice vote:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Jason McCullough
Mr. Christopher York

Abstain: Mr. James Mazza

Absent: Mr. Brian McPeak

APPROVAL OF THE EXECUTIVE SESSION MEETING

MINUTES OF SEPTEMBER 16, 2025

Mr. Berdahl moved to approve the minutes from the **Executive Session** meeting held on September 16, 2025. The motion was seconded by **Mr. Barham** and approved on the following voice vote:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Jason McCullough
Mr. Christopher York

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Abstain: Mr. James Mazza

Absent: Mr. Brian McPeak

APPROVAL OF THE SPECIAL MEETING

MINUTES OF OCTOBER 9, 2025

Mr. Barham moved to approve the minutes from the **Special Meeting** held on **October 9, 2025**. The motion was seconded by **Mr. York** and approved by the following voice vote:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason McCullough
Mr. Christopher York

Absent: Mr. Brian McPeak

CORRESPONDENCE

Mr. Galvin had no correspondence.

Mr. Galvin asked Chairman Berdahl to consider going into Executive Session to discuss Personnel and Legal matters.

Chairman Berdahl asked, "May I have a motion to enter Executive Session (**entered at 6:09 pm**) to discuss matters exempt from public disclosure pursuant to the Open Public Records Act, specifically: Personnel matters/legal matters, **Resolution No. 2025-10-131**."

Commissioner Peters moved to enter into Executive Session and was seconded by Commissioner MacStudy. Chairman Berdahl asked, "All in favor?" All Commissioners present responded "AYE."

Chairman Berdahl made a motion for the Authority to exit Executive Session (**at 6:20 pm**) and was seconded by Commissioner York. Chairman Berdahl asked, "All in favor?" All Commissioners present responded "AYE."

Chairman Berdahl said, "Let the record reflect, we are now back in Open Session, and the Executive Session has concluded."

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FINANCE AND INSURANCE

Commissioner Christopher asked a question regarding insurance coverage for the Commissioners. Do the Commissioners still have insurance protection when travelling to and from the meetings, and is it still being enforced? Mr. Rodriguez replied Yes.

RESOLUTION NO: 2025-10-113 **AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution No: 2025-10-113 to be approved. The motion was seconded by **Mr. York** and carried by the following vote on roll call:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason McCullough
Mr. Christopher York

Absent: Mr. Brian McPeak

Mr. MacStudy gave a quick update on the 2024 audit. The 2024 audit is still being reviewed, so it has not been finalized yet, as more questions have been raised. Hopefully, a finalized draft of the 2024 audit will be ready for next month's meeting.

RES NO: 2025-10-114 **RESOLUTION APPOINTING WITHAM, SMITH AND BROWN AS** **THE AUTHORITY AUDITORS AND RESCINDING** **RESOLUTION NO: 2025-02-20**

Mr. MacStudy moved Resolution No: 2025-10-114 to be approved. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason McCullough
Mr. Christopher York

Absent: Mr. Brian McPeak

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LEGAL

Commissioner McPeak was absent from the meeting, so Mr. Galvin asked if Ms. Lechner could explain the three easements that are on the agenda.

Ms. Lechner explained that the Authority is purchasing two easements necessary for the elimination of Pump Station #8. These easements are located on Brookview Drive, while the Authority's Pump Station is situated on South Pemberton Avenue. Consequently, exiting the Pump Station towards Brookview will bisect two properties.

The third easement on the Consent Agenda involves a request to install landscaping and fencing on the existing easement along Seven Bridges Road. Discussion ensued.

ENGINEERING

Mr. Galvin informed the Commissioners that a testing company came to the Authority and did some testing on the switchgear and motor control centers and found some deficiencies that need to be corrected.

RES NO: 2025-10-115

RESOLUTION APPROVING CHANGE ORDER #1

ELECTRICAL EQUIPMENT MAINTENANCE

AND TESTING – CONTRACT 213

Mr. Tocci moved Resolution **No: 2025-10-115** to be approved. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason McCullough
Mr. Christopher York

Absent: Mr. Brian McPeak

Mr. Tocci asked Ms. Lechner if she had anything else to add to her report.

1st Item: Ms. Lechner wanted to highlight that the current sludge disposal contract with Stony Brook Regional Sewerage Authority will increase in 2026. Currently, the Authority is paying \$57.00 per cubic yard or \$66.67 per ton. In 2026, that will be going up to \$66.00 per cubic yard or \$77.00 per ton, and increase in 2027, and again in 2028. In 2028, it will be \$75.00 for a cubic yard or \$87.50 per ton.

2nd Item: The Authority held a storm preparation meeting on October 9 in anticipation of the northeaster that occurred on October 12 and 13. During this meeting, the staff and senior operators met with management to discuss preparations for the storm, focusing on both the plant and the collection system. Aside from some localized street flooding, the storm had minimal impact on the plant. Peak flows of approximately 18.5 million gallons were recorded for a brief period, but overall, the effects were relatively minor.

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Mr. Rishman provided an update on the Navesink River Municipalities Committee (NRMC), highlighting an in-person meeting that took place in the Borough of Fair Haven on October 16, 2025. During this meeting, NJDEP presented the latest water quality data and river conditions, demonstrating how the Department of Environmental Protection routinely monitors the Navesink River for both water quality and shellfish harvesting. Discussion ensued.

PERSONNEL

Chairman Berdahl asked Attorney Laughlin if Resolutions **2025-10-116**, **2025-10-123** and **2025-10-129** could be voted on together, and Atty. Laughlin responded yes.

RESOLUTION NO: 2025-10-116

AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF AGREEMENT REGARDING STATE HEALTH BENEFITS OFFERED

RESOLUTION NO: 2025-10-123

RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT FOR HEALTH BENEFITS COVERAGE FROM EB EMPLOYEE SOLUTIONS, LLC, DBA, THE DIFFERENCE CARD

RESOLUTION NO: 2025-10-129

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO TEMPORARILY ADJUST HEALTH INSURANCE CONTRIBUTIONS

Mr. York moved Resolution Nos: **2025-10-116**, **2025-10-123** and **2025-10-129** to be approved. The motion was seconded by Mr. Mazza and carried by the following vote on roll call:

Ayes:

- Mr. Barry Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters, Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. John Bonforte
- Mr. Greg Christopher
- Mr. James Mazza
- Mr. Jason McCullough
- Mr. Christopher York

Absent: Mr. Brian McPeak

Mr. Peters wanted it to go on record that one copy of the Personnel, Policies, and Procedures Manual should be available for review at least one week in advance of the meeting and, more importantly, before voting on **Resolution No. 2025-10-127**. Mr. Peters stated that it is not common practice to approve something before actually having the chance to review it.

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RESOLUTION NO: 2025-10-127 **RESOLUTION APPROVING THE REVISIONS** **OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL**

Mr. Bonforte moved Resolution **No: 2025-10-127** to be approved. The motion was seconded by **Mr. Berdahl** and carried by the following vote on roll call:

Ayes: Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason McCullough
Mr. Christopher York

Absent: Mr. Brian McPeak

CAPITAL IMPROVEMENT

Mr. Hartman moved to table **Resolution No. 2025-10-126**, approving Change Order #2. **Mr. Berdahl** asked, "Do I have a second?" **Mr. York** replied that he would second the motion. The Chairman asked all in favor to say AYE. All commissioners present responded AYE.

Mr. Hartman asked **Mr. Galvin** if Northeast Remsco had started working in Oceanport yet, or if there was still a problem with the permit? **Mr. Galvin** said that the Authority did receive approval for a modified CAFRA permit and is still waiting for final approval from the SED department for authorization to approve the award of the contract, to retain the Contractor, and authorization to proceed with construction.

Mr. Galvin addressed the Chairman, **Mr. Chairman**, there is one more item under Capital Construction as part of the Schiavone project. The Authority installed a sanitary sewer on Meadow Avenue last year to service the residents on the block, and did some damage to one of the property owners' driveway and mailbox. The homeowner's contractor submitted a quote of \$10,900.00. Schiavone was asked to restore the property, but indicated it was not part of their contract. An agreement with the homeowner will be drafted by the Attorney. Discussion ensued.

CYBER SECURITY COMMITTEE

Mr. Peters referred all present to review **JnoBaptiste's** Cyber report for the month.

OUTREACH COMMITTEE

Mr. Barham had two items for discussion:

1st item: The Monmouth Beach police are assisting the Authority in locating the owners of the boats in the lot on the grass, as the Authority requires access for Schiavone to install a sewer main as part of the contract.

2nd item: The Oceanport Mayor will hold a town hall meeting on November 5, 2025, at 6:00 p.m. During this meeting, the mayor will discuss the progress of the tunnel project with residents. **Mr. Barham** informed **Mr. Galvin** that he expects a representative from the Authority to attend, and **Mr. Galvin** confirmed that he will be present. Additionally, the Oceanport commissioners are invited to attend if they wish.

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CONSENT AGENDA: (For Resolutions 2025-10-117 through 2025-10-122; 2025-10-124 and 2025-10-125; 2025-10-128; and 2025-10-130) The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution, and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO: 2025-10-117 RESOLUTION APPROVING FINAL CLOSE OUT FOR CONTRACT 215 PARCELS 7 & 8 SANITARY SEWER IN FORT MONMOUTH

RES NO: 2025-10-118 RESOLUTION AUTHORIZING TRWRA TO CLOSE OUT PARCELS 7 & 8 PROJECT AND TRANSFER FUNDS FROM A FMERA ACCOUNT.

RES NO: 2025-10-119 RESOLUTION AUTHORIZING TRWRA TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RES NO: 2025-10-120 RESOLUTION AUTHORIZING PURCHASE THROUGH THE COUNTY OF BERGEN COOPERATIVE PURCHASING ALLIANCE

RES NO: 2025-10-121 RESOLUTION APPROVING CONFERENCE & TRAINING REQUESTS

RES NO: 2025-10-122 RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A NEW AGREEMENT WITH STONY BROOK REGIONAL SEWERAGE AUTHORITY

RES NO: 2025-10-124 RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A REVOCABLE LICENSE TO INSTALL LANDSCAPING AND FENCING, BLOCK 44, LOT 39.02 LITTLE SILVER

RES NO: 2025-10-125 RESOLUTION AUTHORIZING THE ACQUISITION OF AN EASEMENT ON BLOCK 142, LOT 54, 2 BROOKVIEW DRIVE, OCEANPORT

RES NO: 2025-10-128 RESOLUTION AUTHORIZING THE ACQUISITION OF AN EASEMENT ON BLOCK 142, LOT 55, 1 BROOKVIEW DRIVE, OCEANPORT

RES NO: 2025-10-130 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE THE RESTORATION OF DAMAGES AT 42 MEADOW AVENUE, MONMOUTH BEACH

Mr. MacStudy moved **Resolution Nos: 2025-10-117 through 2025-10-122; 2025-10-124 and 2025-10-125; 2025-10-28; and 2025-10-130 to be approved. The motion was seconded by Mr. Mazza and carried by the following vote on roll call:**

Ayes:

Mr. Barry Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer

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*Mr. John Bonforte
Mr. Greg Christopher
Mr. James Mazza
Mr. Jason McCullough
Mr. Christopher York*

Absent: *Mr. Brian McPeak*

OLD BUSINESS

There was no old business. [OBJ.]

NEW BUSINESS

There was no new business.

OPEN TO THE PUBLIC

No public was present.

Mr. Berdahl moved that the meeting be adjourned at 6:55 pm. The motion was seconded by Mr. Peters and carried out by voice vote.

Mr. Berdahl stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,

Scott Hartman, Secretary

A handwritten signature in black ink, appearing to read "S. Hartman", with a stylized, cursive script.