

# Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwrani.gov>

Fair Haven

Little Silver

Monmouth Beach

Oceanport

Shrewsbury

West Long Branch

## MEETING MINUTES – TUESDAY – DECEMBER 16, 2025

### TWO RIVERS WATER RECLAMATION AUTHORITY ONE HIGHLAND AVENUE MONMOUTH BEACH, NEW JERSEY 07750

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, December 16, 2025 at 6:00 pm**, in person and available via Microsoft Teams.

#### **Mr. Thomas “Burt” Barham Chaired the Meeting**

**Present:**

Mr. Barry Berdahl, Chairman (**remote**)  
Mr. Thomas “Burt” Barham, Vice Chairman  
Mr. Scott Hartman, Secretary (**remote**)  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Asst. Treasurer  
Mr. John Bonforte (**remote**)  
Mr. Kevin Burke  
Mr. Gregory Christopher (**remote**)  
Mr. Jason McCullough (**remote**) 6:01 pm  
Mr. Christopher York

**Absent:**

Mr. James Mazza

**Others present:**

Mr. Dennis J. Galvin, Executive Director  
Mr. Brian Rischman, Deputy Executive Director  
Ms. Lauren Lechner, Engineering Manager  
Mr. Johnny Rodriguez, Financial Manager  
Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator  
Mr. Joe Ottaviano, Operations Manager (**remote**)  
Mr. David Laughlin, Esq., Birdsall & Laughlin  
Mr. John Vena, PS&S (**remote**)  
Mr. Michael A. Gianforte, Consultant (**remote**)

Mr. Barham introduced Kevin Burke as the new Commissioner from Little Silver. Mr. Galvin swore in Mr. Burke

#### **NOTICE OF REGULAR MEETINGS**

Statement is hereby made that adequate Notice of Meeting has been provided by publishing the same in the Asbury Park Press on **December 26, 2024**, and mailing the same on **Friday, December 20, 2024**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominent posting said Notice in the entryway of the Authority's office building on **Friday, December 20, 2024**.

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## **CHAIRMAN'S RULES OF QUORUM**

**Mr. Barham** declared that a quorum was present. All present saluted the American Flag.

## **OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Galvin addressed the Board: In addition to the published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

## **APPROVAL OF THE REGULAR MONTHLY MEETING**

### **MINUTES OF NOVEMBER 12, 2025**

**Mr. Tocci** moved to approve the minutes from the regular monthly meeting held on November 12, 2025. The motion was seconded by **Mr. Peters** and approved on the following voice vote:

**Ayes:**  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. John Bonforte  
Mr. Jason McCullough  
Mr. Christopher York

**Abstain:**  
Mr. Kevin Burke  
Mr. Barry Berdahl, PhD, Chairman  
Mr. Richard N. Tocci, Asst. Treasurer  
Mr. Gregory Christopher

**Absent:** Mr. James Mazza

## **CORRESPONDENCE**

Mr. Galvin said that a sanitary sewer overflow occurred yesterday, December 15, 2025 at the Americana Diner lateral in Shrewsbury. TRWRA staff responded and cleaned up the area, and the spill was reported to the NJDEP. Discussion ensued.

## **FINANCE AND INSURANCE**

### **RESOLUTION NO: 2025-12-141** **AUTHORIZING PAYMENT OF BILLS**

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**Mr. MacStudy** moved **Resolution No: 2025-12-141** to be approved. The motion was seconded by **Mr. Tocci** and carried by the following vote on roll call:

**Ayes:** Mr. Barry Berdahl, PhD, Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory Christopher  
Mr. Jason McCullough  
Mr. Christopher York

**Abstain:** Mr. Kevin Burke

**Absent:** Mr. James Mazza

**RESOLUTION NO: 2025-12-142**  
**RESOLUTION REVISING AND UPDATING THE**  
**AUTHORITY'S CURRENT CASH MANAGEMENT PLAN FOR**  
**FINANCIAL ADVISOR OF RECORD AND ESCROW ACCOUNTS**

**Mr. MacStudy** moved **Resolution No: 2025-12-142** to be approved. The motion was seconded by **Mr. Tocci** and carried by the following vote on roll call:

**Ayes:** Mr. Barry Berdahl, PhD, Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory Christopher  
Mr. Jason McCullough  
Mr. Christopher York

**Abstain:** Mr. Kevin Burke

**Absent:** Mr. James Mazza

Mr. Rischman mentioned the passing of Mr. Jay Darby, the Authority's previous Financial Advisor of Record. A new Financial Advisor of Record, Ms. Sherry Tracey, who previously worked with the Authority as part of the tunnel financing project and assisted in obtaining funding through the New Jersey Infrastructure Bank, was instrumental in assisting the Authority. Discussion ensued.

**LEGAL AFFAIRS**

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Mr. Galvin said there were no legal issues to discuss at this time.

## **ENGINEERING**

Mr. Tocci asked Ms. Lechner if she had anything to add to her report. Ms. Lechner responded no.  
Mr. Tocci asked Mr. Vena, PS&S, if he had anything to add to his report. Mr. Vena responded no.

### **RESOLUTION NO: 2025-12-143** **RESOLUTION ADOPTING THE MONMOUTH COUNTY** **MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2026**

### **RESOLUTION NO: 2025-12-144** **RESOLUTION APPROVING THE EMERGENCY** **INSTALLATION OF SOLAR POWER SYSTEM AT THE** **EATONTOWN METER CHAMBER**

Mr. Tocci moved **Resolution Nos: 2025-12-143 and 2025-12-144** to be approved. The motion was seconded by Mr. York and carried by the following vote on roll call:

**Ayes:**  
Mr. Barry Berdahl, PhD, Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory Christopher  
Mr. Jason McCullough  
Mr. Christopher York

**Abstain:** Mr. Kevin Burke

**Absent:** Mr. James Mazza

## **PERSONNEL COMMITTEE**

Mr. Bonforte introduced Resolution No: 2025-12-145, Establishing Annual Salaries for Certain Administrative Personnel, and stated that the Personnel Committee met and discussed the increases for 2026.

Mr. Christopher said that he was not satisfied with the decision not to give the Network Administrator an increase in salary. Discussion ensued.

### **RESOLUTION NO: 2025-12-145** **RESOLUTION ESTABLISHING ANNUAL SALARIES** **FOR CERTAIN ADMINISTRATIVE PERSONNEL**

Mr. Bonforte moved **Resolution No: 2025-12-145** to be approved. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

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**Ayes:** Mr. Barry Berdahl, PhD, Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Jason McCullough  
Mr. Christopher York

**Nay:** Mr. Gregory Christopher

**Abstain:** Mr. Kevin Burke

**Absent:** Mr. James Mazza

Mr. Barham stated that he is forming a Nominating Committee for the Election of Officers through 2026 which is done every two years. The committee consists of one member from each town.

## **The Chairman of the Nominating Committee is Commissioner John Bonforte, Oceanport**

- Commissioner Greg Christopher, West Long Branch
- Commissioner Rich Tocci, Monmouth Beach
- Commissioner Scott Hartman, Little Silver
- Commissioner Christopher York, Fair Haven
- Commissioner Jason McCullough, Shrewsbury

## **CAPITAL IMPROVEMENT**

Mr. Hartman stated that now both SPC and Northeast Remsco are working in Monmouth Beach, the Authority is ensuring that they coordinate effectively. One of the critical path items is the concrete slabs that SPC is pouring at the Monmouth Beach shaft. This part is currently approximately 50% complete and is scheduled to be finished on or around January 5th, 2026. If it is not completed by that date, it will cause daily delays for Remsco. We are actively monitoring both contractors to ensure they collaborate effectively and adhere to the schedule. Discussion ensued.

## **CYBER SECURITY COMMITTEE**

Mr. Peters had nothing new to report on Cyber Security.

## **OUTREACH COMMITTEE**

Mr. Barham had nothing new to report on Outreach.

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**CONSENT AGENDA: (For Resolutions 2025-12-146 through 2025-12-153;)** The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution, and it will be removed from the Consent Agenda and addressed immediately thereafter.

**RES NO: 2025-12-146** RESOLUTION FOR THE ANNUAL NOTICE OF MEETINGS

**RES NO: 2025-12-147** RESOLUTION APPOINTING PUBLIC COMPLIANCE OFFICER (PACO) FOR 2026

**RES NO: 2025-12-148** RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE OF HIGH-VIEW HOMES, LLC FOR PROPERTY KNOWN AS BLOCK 23, LOTS 1,2,3,22.01,24,25 AND 26 IN THE BOROUGH OF WEST LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY

**RES NO: 2025-12-149** RESOLUTION APPOINTING SHERRY TRACEY OF PHOENIX ADVISORS AS FINANCIAL ADVISOR OF RECORD

**RES NO: 2025-12-150** RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A GENERATOR SERVICE AGREEMENT WITH RAW POWER GENERATOR SERVICES

**RES NO: 2025-12-151** RESOLUTION APPOINTING GOVERNMENTAL RISK MANAGEMENT ASSOCIATES, INC. AS RISK MANAGEMENT CONSULTANT PURSUANT TO N.J.S.A. 19:44A-20.5

**RES NO: 2025-12-152** RESOLUTION APPROVING A WORK ORDER AUTHORIZING FRENCH & PARRELLO FOR PROFESSIONAL SERVICES FOR THE SOIL CHARACTERIZATION AT RIVERSIDE AVENUE

**RES NO: 2025-12-153** RESOLUTION GRANTING AUTHORIZATION TO SIGN A TREATMENT WORKS APPROVAL FOR GATED INVESTMENTS 1 SYCAMORE AVENUE, BOROUGH OF LITTLE SILVER

**Mr. Berdahl approved Resolution Nos: 2025-12-146 through 2025-12-153. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:**

**Ayes:**  
Mr. Barry Berdahl, PhD, Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters, Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory Christopher  
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**Abstain:** Mr. Kevin Burke

**Absent:** Mr. James Mazza

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## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

Mr. Barham notified the Board of his retirement, expressing gratitude for 23 years of service and stating that he enjoyed every moment.

## **OPEN TO THE PUBLIC**

No public was present.

Mr. York moved that the meeting be adjourned at 6:27 pm. The motion was seconded by Mr. MacStudy and carried out by voice vote.

Mr. Barham stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,



Scott Hartman, Secretary