

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442
<http://trwranj.gov>

Fair Haven
Little Silver
Monmouth Beach

Oceanport
Shrewsbury
West Long Branch

REGULAR MONTHLY MEETING MINUTES TUESDAY, JANUARY 20, 2026

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, January 20, 2026, at 6:00 pm** in person and via Microsoft Teams.

Mr. Thomas B. Barham Chaired the meeting.

Present: Mr. Thomas "Burt" Barham, Vice Chairman (**remote**)
Mr. Scott Hartman, Secretary (**remote**)
Mr. Jonathan Peters, Asst Secretary (**remote**)
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte (**remote**)
Mr. Gregory Christopher (**remote**)
Mr. Kevin Burke

Absent: Mr. Barry Berdahl, Ph.D., Chairman
Mr. James Mazza
Mr. Jason McCullough
Mr. Richard N. Tocci
Mr. Christopher York

Others Present: Mr. Dennis J. Galvin, Executive Director
Mr. Brian Rischman, Deputy Executive Director
Ms. Lauren Lechner, Engineering Manager
Mr. Johnny Rodriguez, Financial Manager
Mr. Joe Ottaviano, Operations Manager (**remote**)
Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. Michael A. Gianforte, Consultant
Mr. Andrew Pursell, PS&S

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meeting has been provided by emailing the same on **Tuesday, December 19, 2025**, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominent posting said Notice in the entryway of the Authority's office building on Friday, **December 17, 2025**.

CHAIRMAN'S RULES OF QUORUM

Mr. Barham declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Galvin addressed the Board: In addition to the published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, and on the first page of the TRWRA website.

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APPROVAL OF THE REGULAR MONTHLY MEETING **MINUTES OF DECEMBER 16, 2025**

Mr. MacStudy moved the minutes from the regular monthly meeting held on December 16, 2025, to be approved. The motion was seconded by **Mr. Barham** and followed by the following vote on roll call:

Ayes:
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Kevin Burke

Absent:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. James Mazza
Mr. Jason McCullough
Mr. Richard N. Tocci, Asst Secretary
Mr. Christopher York

CORRESPONDENCE

1st Item: Mr. Galvin praised Vice Chairman Barham for his 23 years of dedicated service to the Authority. He also noted that as Mr. Barham approaches his well-deserved retirement, his legacy will last for many years to come.

2nd Item: The Authority was contacted by an engineering firm regarding the development of a property in Colts Neck. It was noted that the property is outside the sewer service area.

Mr. Peters inquired about the cost and the Authority's interest in the matter. Mr. Galvin responded that the Township of Colts Neck lacks both a wastewater treatment system and a collection system and is considering the addition of some high-density housing.

3rd Item: The Authority conducted a JIF Inspection, and the initial report indicated that there were no areas of concern.

4th Item: The Authority held a brief meeting with the Borough of Seabright to discuss a Shared Services Agreement for operating their collection system. This is in response to anticipated employee retirements over the next 6 to 12 months, as they explore options to maintain their collection system.

5th item: Mr. John Vena, PS&S, is partially retired effective January 1st. Mr. Andrew Pursell will be taking over his duties and responsibilities. Mr. Pursell has been working behind the scenes and publicly on several of the Authority's capital projects.

Mr. Barham asked if there was any public comment on the agenda; hearing none, moved on to the Committee reports.

FINANCE AND INSURANCE

RESOLUTION NO: 2026-01-02

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AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution No: 2026-01-02** for approval. The motion was seconded by **Mr. Christopher** and carried by the following vote on roll call:

Ayes:
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Kevin Burke

Absent:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. James Mazza
Mr. Jason McCullough
Mr. Richard N. Tocci
Mr. Christopher York

Mr. MacStudy and Mr. Rodriguez stated that the audit is progressing well.

LEGAL

Mr. Galvin said there were no legal issues to report on at this time.

ENGINEERING

Mr. Galvin advised of slow performance by the Riverside Avenue Pump Station Abandonment project contractor. The Authority is actively discussing the concerns with the Contractor.

PERSONNEL

The Authority has evolved its needs over the years, resulting in the decision to outsource Network Instrumentation and Maintenance work to two separate companies, thereby eliminating the Network Instrumentation Coordinator position.

Mr. Barham proposed that a letter of recommendation be issued to Mr. Gregory JnoBaptiste for his years of service to the Authority and to wish him good luck in his future endeavors.

Mr. Bonforte shared that the Authority received a compliment from the Shrewsbury Sailing and Yacht to the Road Crew for their work in Oceanport. The letter said the staff were very responsive and helpful in resolving the blockage issue.

RESOLUTION NO: 2026-01-05 **RESOLUTION ELIMINATING THE POSITION** **OF NETWORK INSTRUMENTATION COORDINATOR**

Mr. Bonforte moved **Resolution No: 2026-01-05** for approval. The motion was seconded by **Mr. MacStudy** and carried by the following vote on roll call:

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Ayes: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Kevin Burke

Nays: Mr. Gregory Christopher

Absent: Mr. Barry Berdahl, Ph.D., Chairman
Mr. James Mazza
Mr. Jason McCullough
Mr. Richard N. Tocci
Mr. Christopher York

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman informed everyone that the monthly Progress Meeting would take place in the Board Room at 10:00 AM. Schiavone and Northeast Remsco are expected to attend. Following this announcement, Mr. Hartman introduced Resolution No: 2026-01-03, which approves Change Order #2 for Contract 200.

RESOLUTION NO: 2026-01-03 **RESOLUTION APPROVING CHANGE ORDER NO. 2** **CONTRACT 200**

Mr. Hartman moved Resolution No: 2026-01-03 for approval. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

Ayes: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Kevin Burke

Absent: Mr. Barry Berdahl, Ph.D., Chairman
Mr. James Mazza
Mr. Jason McCullough
Mr. Richard N. Tocci
Mr. Christopher York

CYBER SECURITY COMMITTEE

Mr. Peters had nothing new to report other than what was in Mr. JnoBaptiste's report.

OUTREACH COMMITTEE

Mr. Barham had nothing to report.

CONSENT AGENDA: (For Resolution 2026-01-04)

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The following Resolutions are routine and will be considered together by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution, and it will be removed from the Consent Agenda and addressed immediately thereafter.

RES NO. 2026-01-04 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXTEND CONTRACT NO. 212 WITH PILOT ELECTRIC FOR FURNISHING PUMP & MOTOR REPAIRS SERVICE AND THE PURCHASE OF NEW PUMPS AND MOTORS

Mr. MacStudy moved the Consent Agenda **Resolution No: 2026-01-04** for approval. The motion was seconded by **Mr. Peters** and carried by the following vote on roll call:

Ayes:
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters, Asst Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. Kevin Burke

Absent:
Mr. Barry Berdahl, Ph.D., Chairman
Mr. James Mazza
Mr. Jason McCullough
Mr. Richard N. Tocci
Mr. Christopher York

OLD BUSINESS

No old business to report.

NEW BUSINESS

Mr. Bonforte provided an update on the Nominating Committee. The Nominating Committee is scheduled to provide their recommendations at the February Board meeting.

OPEN TO THE PUBLIC

No public was present.

Mr. MacStudy moved that the meeting be adjourned at 6:20 pm. The motion was seconded by Mr. Peters and carried out by voice vote.

Mr. Barham stated that final copies of approved resolutions will be available in the main office during the Authority's regular business hours.

Respectfully submitted,



Jonathan Peters, Secretary

